

**Yates Township Board
Yates Township Planning Commission
Special Joint Board Meeting Minutes, Thursday, June 11, 2026
Yates Township Office Building
In person and Zoom
6437 S Nelson Rd., Idlewild, MI 49642**

Call to Order: Supervisor Grier called the meeting to order at 4:05 pm

Pledge of Allegiance

Roll Call:

- ☐ P __ Supervisor Grier
- ☐ A __ Clerk McGregory (excused)
- ☐ P __ Treasurer Patterson
- ☐ P __ Trustee Tate
- ☐ P __ Trustee Coffey (4:20pm arrival)

Planning Commission

- ☐ P __ Amy Ellis, Chairman
- ☐ P __ Colleen Carrington-Atkins, Sec'y
- ☐ P __ Linda McClure
- ☐ P __ Blair Evans
- ☐ P __ Brad Dutmer

Motion to approve the agenda by Supervisor Grier, Seconded by Treasurer Patterson

Voice Vote: Yea - 3; Nay - 0; Approved absence - 1, Late arrival 1; Motion Carried.

Public comments limited to 3 minutes – None

Supervisor Chris Grier introduced the Yates Township Board, The Yates Township Planning Commission and guests Erin Kuen, Executive Director of West Michigan Shoreline Regional Development (WMSRDC) and Stephen Carlson her associate.

Supervisor Grier identified the intent of the joint meeting in remarks and read from the Proposed Scope of work with the following highlights. A copy is attached to these minutes.

Signing of the WMSRDC contract to update the Township Master Plan

Cost to the Township \$20,000.00

Scope of work to be performed

Identification of the "point of contact"

Engagement from the community and review

Use of on-line survey platform and the use of the Township webpage to provide information.

Questions were entertained from both Yates Township Board members, Planning Commission and the public.

- How will the two Boards work together. Supervisor Grier responded that statutorily, the PC is responsible for scheduling meetings on this matter.
- What timeframe will this be done? WMSRDC director identified 2027 as the proposed date.

- How does the Master Plan work with zoning? Zoning is the ordinance; Master Plan is the research to assist with zoning.

Supervisor Grier opened discussion on the 2026-27 Sustainable Built Environment Initiative Project (**SBEI**) from Michigan State University School of Planning, Design and Construction. Yates Board members received detailed information regarding the services to be performed for Yates Township by SBEI. A copy of the contract with a cost of \$5,500.00 is labeled as Exhibit A in these board minutes.

Motion made by **Supervisor Grier to approve the WRMSDC contract at a cost of \$20,000.00. Seconded by Treasurer Patterson. Vote: Yea - 3; Nay – 0; Approved absence – 2 Motion Carried**

Motion made by Supervisor Grier to appoint Supervisor Chris Grier as the point of contact for **WRMSDC**. Seconded by Trustee Coffey. **Voice Vote: Yea-4; Nay-0; Excused Absence 1; Motion Carried**

Motion made by Supervisor Grier to approve the **SBEI contract with a cost of \$5,500.00** Seconded by Trustee Coffey. **Voice Vote: Yea-4; Nay-0; Motion Carried**

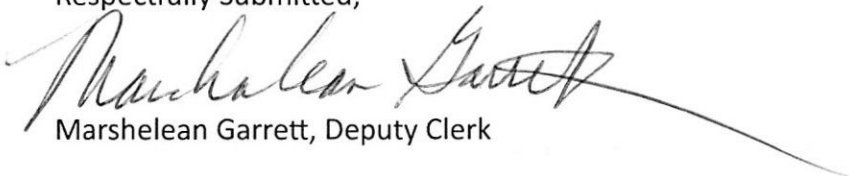
Public Comments (limited to 3 minutes per person).

Board Comments

Motion by Supervisor Grier to adjourn at 5:56 pm, Seconded Treasurer Patterson
Voice Vote: Unanimous; Motion Carried.

Motion by Planning Commission Chair Ellis to adjourn at 5:57 pm, Seconded Commissioner Evans.
Voice Vote: Unanimous; Motion Carried.

Respectfully Submitted,



Marshelean Garrett, Deputy Clerk

Yates Township