AGENDA
REGULAR BOARD MEETING

Thursday, Oct 16, 2025 – 5:00 p.m.
YATES TOWNSHIP
6437 S. NELSON RD.
IDLEWILD, MI 49642

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
    a. ____Kurt Johnson, Supervisor
    b. ____Barbara McGregory, Clerk
    c. ____Jacqueline Patterson, Treasurer
    d. ____Erica Tate, Trustee
    e. ____Shawn Coffey, Trustee
4. Public Comments on Agenda (limited to 3 minutes per person)
5. Approval of Meeting Agenda (may add or delete from the agenda) by Motion
6. Lake County Officials
    - Sheriff Rich Martin
7. Clerk's Reports
    a. Approval of Prior Meeting's Minutes
    b. Approval of Monthly Bills to be Paid
    c. Clerk Updates
8. Treasurer's Reports
9. Reports from Department Heads – 3 minutes
    - Assessor – Mark Barnett
    - Fire Department – Eric Meehan
    - Henrietta Summers Senior Center – William Diggs
    - Maintenance – Shawn Coffey
    - Planning Commission – Chris Grier
    - Zoning Administration – Eric Cody
    - Ordinance Enforcement – Carmen Grier
    - Parks and Recreation – Erica Tate
10. Pending Business
11. New Business
    a. Approve Supervisor Letter of Resignation
    b. Discuss Recording Secretary and Zoom Operator Position/s
    c. Review Master Plan Proposal Price, $20,000 to $25,000
    d. Review Parks & Recreation Plan Proposal Price, $18,000 to $22,000
    e. Review 76th St. Funding Request for $850
12. Guest Speaker:
13. Public Comments (limited to 3 minutes per person)
14. Board Member Comments
15. Adjournment

Zoom Information: https://us02web.zoom.us/j/9374602787
Meeting ID: 937 460 2787 Passcode: 641250
One tap mobile +13126266799, 9374602787#, *641250# US (Chicago) +16465588656, 9374602787#, *641250#

Yates Township Board

Regular Meeting
Thursday October 16, 2025 – 5:00 p.m.
Yates Township Community Building
In person and Zoom
6437 S. Nelson Road
Idlewild, MI 49642

MINUTES

1. Call to Order: Supervisor Johnson called the meeting to order at 5:03pm
2. Pledge of Allegiance
3. Roll Call

Kurt Johnson, Supervisor – Present
Barbara McGregory, Clerk – Absent
Jacqueline Patterson, Treasurer --Present
Erica Tate, Trustee – Present
Shawn Coffey, Trustee – Present

Public Comments: NONE

Approval of the Agenda
Supervisor Johnson moved to approve the agenda, seconded by Trustee Coffey
Roll Call Vote
K. Johnson – YES; B McGregory – Absent; J Patterson – YES; E Tate – YES; S. Coffey – YES
Motion Carried

Lake County Officials: Sheriff Rich Martin spoke on safety issues, accidents with ORV's and Automobiles, and new Prosecutor for Lake County.

Clerk's Report – Minutes from September 18, 2025 read by Deputy Clerk M. Garrett.
Supervisor Johnson moved to approve prior meeting minutes with corrections.
Seconded by Treasurer Patterson.
Roll Call Vote
K. Johnson – YES; B McGregory – Absent; J Patterson – YES; E Tate – YES; S. Coffey – YES
Motion Carried

Treasurer Patterson moved to approve monthly Bills. **Seconded by Trustee Coffey**
Roll Call Vote
K. Johnson – YES; B McGregory – Absent; J Patterson – YES; E Tate – YES; S. Coffey – Yes
Motion Carried

Treasurer Patterson moved to approve Treasurer's report with correction.
Seconded by Trustee Coffey.
Roll Call Vote
K. Johnson – YES; B McGregory – Absent; J Patterson – YES; E Tate – YES; S. Coffey – Yes
Motion Carried

Reports from Departmental Heads:

Assessor: No Report

Fire Department: Read by Treasurer Patterson from Chief Eric Meehan, copy attached

Henrietta Summers Center: Read by Treasurer Patterson from Director William Diggs, copy attached

Maintenance: Trustee Coffey reports HSSC issues have been addressed. Bathrooms on Williams Island have been closed for the season.

Planning Commission: Blair Evans gave the report in Chair Grier's absence.

Zoning administration: Eric Cody, zoning administrator in attendance, no report.
Ordinance Enforcement: Enforcement Officer Carmen Grier gave report on number of letters and violations cited and a brief synopsis of court hearing resulting from citation.

Parks and Rec: Trustee Tate – No report

Pending Business: None
New Business:
Supervisor Johnson read his letter of resignation.
Treasurer Patterson moved to approve Supervisor Johnson's letter of resignation with effective Date of January 8, 2026. Seconded by Trustee Tate.
Roll Call Vote:
K. Johnson – Abstained; B McGregory – Absent; J Patterson – YES; E Tate –YES; S. Coffey – Yes
Motion Carried

Board discussions: Zoom administrator and Recording Secretary positions.
Master Plan Proposal and costs to complete
Parks & Recreation Plan Proposal and cost
Review of 76th St funding request for survey to facilitate road work- Tabled

Guest Speakers: No guests speakers
Public comments were made.
Supervisor Johnson moved to adjourn the meeting at 6:37 pm seconded by Trustee Coffey.

Respectfully Submitted
Deputy Clerk Marshelean Garrett

Yates TOWNSHIP
6437 S. Nelson Road • Idlewild, MI 49642 • Ph: 231-745-3940 •Fax: 231-745-2960

October 16, 2025

Dear Yates Township Board,

I have decided to resign from my position as the Yates Township Supervisor. Please accept this as my formal notice of resignation, effective January 8, 2026. In the coming weeks, my intention is to work closely with my replacement for a robust and complete transition period.

It has been my pleasure to serve Yates Township and its citizens.

Best regards,

Kurt Johnson