

YATES TOWNSHIP PLANNING COMMISSION
SPECIAL MEETING FINAL MINUTES
July 3, 2023 10 a.m. ET

1) The meeting was called to order by Chair Chris Grier at 10:04 a.m.

2) Roll Call attendance vote was as follows:

Present: Secretary Blair Evans, Chair Chris Grier, YTB Rep. & Ex-officio Shawn Coffey,
Commissioner Amy Ellis, and Commissioner Kurt Johnson
Absent: Commissioner Julia Carr, and Commissioner Lester Walker

A quorum was established.

3) The Pledge of Allegiance was recited.

4) Agenda additions/deletions:

Motion by Commissioner Kurt Johnson to approve the agenda as written, seconded by
Commissioner Amy Ellis.

Motion carried by unanimous voice vote.

5) Information from the public for items on the agenda:

No comments offered.

Business

6) Review schedule for completion of work items.

Ordinance amendment: Commissioner Johnson is completing crosswalk between Yates and Merrill Township. Preliminary draft including camping and cultural and historic institutions for the July meeting to begin discussion on gaps and finalizing. Process will include multiple meetings and hearings and hope to have to the Township Board by end of September. That would allow for adoption this year so that everyone will have a common understanding for next year.

Camping Ordinance development: preliminary draft for discussion at the July meeting.

Master Plan Development: reflect back Master Plan information from 2010 plan, review document, Yates strategic plan input sessions, analysis of recent proposals, updated demographics and outside environment etc. Target is to review and discuss at July meeting. Target for initial draft is the August meeting.

Zoning office organization in progress with Commissioner Johnson and Commissioner Ellis. Discovered and will expand on existing parcel files.

Compilation of existing ordinances should be clear to post in August.

7) Revise the summer meeting schedule.

Chair Chris Grier moved to shift the Thursday July 13 regular meeting to Saturday July 15 at 9 a.m. seconded by Secretary Evans.

Roll call vote: YTB Rep. & Ex-officio Shawn Coffey - Yes, Commissioner Amy Ellis - Yes, Secretary Blair Evans - Yes, Chair Chris Grier - Yes, Commissioner Kurt Johnson - Yes. Motion passed.

Discussion to consider changing August meeting at the July meeting.

8) Public Comment: (According to the Planning Commission bylaws.)
Question on moving 13th meeting as opposed to adding meeting on the 15th. The decision was to move the 13th meeting to the 15th.

9) Adjournment
Motion by Chair Grier to adjourn, second by Secretary Evans.

Meeting adjourned at 10:27 a.m.

Respectfully Submitted

A handwritten signature in black ink that reads "Blair Evans". The signature is written in a cursive style with a long horizontal stroke at the end.

Secretary Blair Evans