

Yates Township Planning Commission Special Meeting Final Minutes for November 19, 2020

Meeting called to order at 4:07pm by Chairperson Blair Evans

The Pledge of Allegiance

Roll Call:

Roll Call – Commissioner Iris Hill-Present Idlewild Mi; Commissioner Evelyn Walker-Present Yates Township Michigan; Yates Township Board Representative and Ex-officio Charles “Mite” Atkins Late Yates Township Michigan; Commissioner Chris Grier-Present Holland Michigan; Commissioner Julia Carr-Present (with tech difficulties); Commissioner Janie Durban-Absent with notice; Chairperson Blair Evans- Present Yates Township Michigan. Quorum established.

Chair Evans reminded the constituents about electronic meeting protocols.

Reading and Approval of the Minutes:

Items 5 and 6 (reading and approval of minutes) were tabled and incorporated in item 8a

There was no additional discussion for issues not on the Agenda.

Review & approve backlog of the minutes

General Discussion on **October 10, 2019** corrected minutes.

Commissioner Walker made the motion and Commissioner Carr seconded that we add the discussed language of Yates Township Ordinance 154.014 Regulation of Family Dwellings {There shall be a minimum floor area of 840 square feet of finished floor space for each one-story single family dwelling. *Any two levels of bi-level, tri-level or split-level single family dwellings shall be considered as one-story dwellings. The combined levels shall be not less than 1,200 square feet of finished floor space.*}

A roll call vote followed: Commissioner Hill- Y, Commissioner Walker-Y, Commissioner Atkins-Y, Commissioner Carr-Y, Commissioner Grier-Y, Chair Evans-Y. Motion Passed

Commissioner Walker made the motion and Commissioner Hill seconded that we accept the 10-10-19 minutes as amended or corrected

A roll call vote followed: Commissioner Hill- Y, Commissioner Walker-Y, Commissioner Atkins-Y, Commissioner Carr-Y, Commissioner Grier-Y, Chair Evans-Y. Motion Passed

General Discussion on **Nov 14, 2019** corrected minutes.

Commissioner Carr made the motion and Commissioner Walker seconded that we accept the 11-14-19 minutes as amended or corrected

A roll call vote followed: Commissioner Hill- Y, Commissioner Walker-Y, Commissioner Atkins-Y, Commissioner Carr-Y, Commissioner Grier-Y, Chair Evans-Y. Motion Passed.

Discussion of Commissioner Hill's terms and services were discussed as her term ended December 2018 (per October 2019 minutes) and she was invited to take minutes until she was sworn in again as a commissioner. This issue was tabled until the next meeting.

General Discussion on **July 9, 2020** corrected minutes.

Commissioner Walker made the motion and Commissioner Atkin seconded that we close discussion on the 7-9-20 minutes.

A roll call vote followed: Commissioner Hill- Y, Commissioner Walker-Y, Commissioner Atkins-Y, Commissioner Carr-Y, Commissioner Grier-Y, Chair Evans-Y. Motion Passed

Commissioner Walker made the motion and Commissioner Carr seconded that we accept the 7-9-20 minutes as amended or corrected.

A roll call vote followed: Commissioner Hill- Y, Commissioner Walker-Y, Commissioner Atkins-Y, Commissioner Carr-Y, Commissioner Grier-Y, Chair Evans-Y. Motion Passed

Discussion about the remainder of the minutes was tabled because all the commissioners did not receive/access the digitally updated minutes sent just before the meeting. Commissioners were asked to give feedback/corrections to Commissioner Grier before the next meeting once they review the minutes received before the next meeting. Seven sets of draft minutes were sent via email on Nov 19, 2020 prior to the meeting including October 10, 2019, November 14, 2019, July 9, 2020; July 15, 2020; August 13, 2020; September 10, 2020; and September 25, 2020) We will adopt these corrected minutes as well as the November 12, 2020 and November 19, 2020 minutes (as soon as they are received) in our next scheduled meeting.

Next scheduled meeting is Dec 10th.

Due to the impact of Michigan Department of Health and Human Services emergency order on our planned activity. Any public meeting is prohibited at this time.

We will cancel the physical file organizing meeting schedule for November 20, 2020 until we can safely gather in public places.

We will also cancel the in-person digital repository training scheduled for Tuesday, November 24, 2020 until we can safely gather in public places.

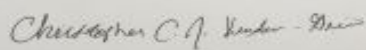
Public Comments (3 minute)

Melissa H. "I was at the meetings where the elections were held and Commissioner Grier can use my notes if necessary."

Adjournment

A motion to adjourn was moved by Commissioner Hill and seconded by Commissioner Grier. A roll call vote followed: Commissioner Hill- Y, Commissioner Walker-Y, Ex-Officio Atkins-Y, Commissioner Carr-Y, Commissioner Grier-Y, Chair Evans-Y. Meeting adjourned at 5:39pm

Approved December 10, 2020



, Planning Commission

secretary.